



Edina Fire Department  
6250 Tracy Avenue  
Edina, Minnesota 55436-2580  
(952) 826-0330  
Fax (952) 826-0393

City of Edina



## 2015 FIRE SPRINKLER PERMIT APPLICATION

PERMIT # \_\_\_\_\_

NOTE: Please print or type, sign, and return this permit application along with a check payable to "City of Edina" to the Edina Fire Department.

**SITE ADDRESS** \_\_\_\_\_ Suite/Unit # \_\_\_\_\_

TENANT/BUILDING NAME \_\_\_\_\_

GENERAL CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

**SPRINKLER CO NAME** \_\_\_\_\_ CONTRACTOR'S STATE # \_\_\_\_\_

SPRINKLER CO ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ FAX \_\_\_\_\_

PROJECT MANAGER \_\_\_\_\_ PHONE \_\_\_\_\_ CELL \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**PROPOSED STARTING DATE** \_\_\_\_\_ ☐ New ☐ Alteration/Remodel

DESCRIPTION OF WORK TO BE DONE \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NUMBER OF: ☐ HEADS \_\_\_\_\_ ☐ FIRE PUMPS \_\_\_\_\_ ☐ DRY VALVES \_\_\_\_\_ ☐ STANDPIPES \_\_\_\_\_ ☐ HYDRANT FLOW TEST

**VALUATION \$** \_\_\_\_\_  
(Based on job costs, not including land costs)

(From Sprinkler Permit Fee worksheet, see other side) **PERMIT FEE = \$** \_\_\_\_\_

\*Non Business Hours Inspections are \$100.00 per hour with a minimum 1 hour fee.  
Normal Business Hours are Monday – Friday 7:00 am to 4:00 pm.

- All information given above is complete and accurate.
- All work shall comply with the Edina City Code and the Minnesota State Fire Code.
- I understand this is an application only, not a permit. Work shall not start without an approved permit. Work started without approval shall be subject to an investigation fee equal to the permit fee.
- All work shall be done according to plans approved by the City of Edina when approved plans are required. Please provide two sets of completed plans and equipment specification sheets with this application.

**APPLICANT'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

APPLICANT'S TYPED OR PRINTED NAME \_\_\_\_\_

Reviewed by Inspector \_\_\_\_\_ Date \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_ Permit Issued \_\_\_\_\_

**CITY OF EDINA**  
**FIRE SPRINKLER PERMIT FEE SCHEDULE**  
(Effective January 1, 2015)

**FIRE SPRINKLER PERMIT FEE WORKSHEET**

Per Number of Heads:

1	-	5	\$ 60.00 (minimum fee)
6	-	12	\$ 90.00
13	-	25	\$140.00
26	-	50	\$260.00
51	-	75	\$340.00
76	-	100	\$400.00
101	-	125	\$440.00
126	-	150	\$470.00
151	-	175	\$510.00
176	-	200	\$540.00
201 plus			\$620.00 for first 200 + \$3.00 for each additional head

Fire Pump Installation and Associated Hardware:	\$255.00
Dry Valve Assembly	\$255.00
Hydrant Flow Test	\$110.00
Standpipe Installation:	\$160.00
Each Additional Pipe:	\$ 55.00

**TOTAL:** \_\_\_\_\_

**\*Non Business Hours Inspections are \$100.00 per hour with a minimum 1 hour fee.**  
**Normal Business Hours are Monday – Friday 7:00 am to 4:00 pm.**

Fees are subject to change, current permits and fees are available on the City of Edina website [www.EdinaMN.gov](http://www.EdinaMN.gov), or by calling the Fire Prevention Bureau at 952-826-0339.

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Any questions, please contact the Fire Prevention Bureau at 952-826-0339



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## GENERAL REQUIREMENTS FOR FIRE SPRINKLER and STANDPIPE SYSTEMS

(Please keep in mind that this is a generic listing of requirements and not necessarily all will apply to your specific installation.)

- This sheet shall be copied onto all sprinkler drawings.
- Installation of Fire Sprinkler Systems is based on Chapter 9 Section 903 of the 2007 Minnesota State Fire Code (MSFC), 2010 Edition of NFPA 13 and Section 508.3.2 of the 2007 Minnesota State Building Code (non-separated occupancies). Installation of Standpipe Systems is based on Chapter 9 Section 905 of the 2007 MSFC and 2007 Edition of NFPA 14. Contractors shall be familiar with the Minnesota amendments to the 2006 International Fire Code.
- The permit required for the installation shall be secured from the Edina Fire Prevention Bureau (EFPB) at (952) 826-0378 prior to starting the installation. Work started without a permit shall be charged an investigative fee.
- Permit submittal shall include 2 sets of plan drawings, 1 set of hydraulic calculations, and 1 set of technical/data sheets.
- Drawings shall be signed by NICET Level 4 designer, Managing Employee of licensed Minnesota Fire Protection Contractor, or a Minnesota registered fire protection engineer.
- Contact EFPB for current hydrant flow data or schedule a hydrant flow test with EFPB. Permit is required for the hydrant flow test.
- An electrical permit may be required from the Minnesota State Board of Electricity and required inspections by the electrical inspector. Contact the electrical inspector for the required inspections.
- The permit card has all the required inspections for the job. You are responsible for scheduling all of those inspections.
- Final approval will be withheld and occupancy will not be granted until a final test has been witnessed and approved by the EFPB and final inspection by the electrical inspector (if required).
- **Hydro tests are required when 20 or more new heads are installed.**
- Prior to scheduling a full function test/ inspection with the EFPB, the installer shall test all devices, system components and functions.
- Sprinkler contractor shall coordinate with fire alarm contractor for full function test/inspection.
- A service / maintenance agreement is required for the sprinkler system. Provide a copy of the agreement at the time of the final inspection. (Note: This agreement is not to be confused with a warranty which only involves defective units.)
- Per NFPA 13, sprinkler contractor is required to provide the building owner with a copy of NFPA 25.
- FDC's shall be locked with locking FDC caps. The caps are ordered from the Knox Company at [www.knoxbox.com](http://www.knoxbox.com).
- A permanent map is to be located at the FAAP and sprinkler control room. The map shall show the location of all control valves and drains. The map shall show the sprinkler zones and where the control valve is located for that zone.
- Not all systems are required to be monitored by an approved monitoring company. Monitoring is required in new buildings with 20 or more sprinkler heads and existing buildings with 100 or more sprinkler heads.
- For elevator installations, sprinklers shall not be installed in elevator pits, machine rooms and shafts. The only exception is for other regulatory agency requirements such as federal rules for Medicare in medical facilities.
- Class I and III Standpipes in required stairways shall be installed at the intermediate landing of stairways unless another location is approved by City of Edina Fire Department and Building Department. See MSFC Section 905.4 item 1 and Section 905.6.